



Senior Project Engineer

Department: Rush Commercial Construction
Reports To: Project Executive, Commercial & Interiors Division
FLSA Classification: Exempt
Review Date: March 2026

Company

The Rush Companies is a fully integrated real estate organization delivering development, construction, and property management services throughout the Puget Sound region. Since 1987, we've built a reputation for dependability, teamwork, and excellence by uniting every phase of the project lifecycle under one collaborative team. We're guided by core values of commitment, resourcefulness, integrity, and well-being — principles that shape how we work and how we support one another. Our culture emphasizes growth, empowerment, and meaningful contributions, whether you're in the field, the office, or supporting our communities.

At Rush, we're not just building spaces—we're building relationships, strengthening communities, and creating long-lasting value for the people and projects that shape our region. If you're passionate about making an impact and growing with a team that values purpose and partnership, we'd love to connect.

Job Summary

Rush Commercial Construction, Inc., is currently seeking a proven advanced **Senior Project Engineer** to join a well-established regional construction company that specializes in Class A office, healthcare, multifamily developments and senior housing. The ideal **Senior Project Engineer** is in charge of planning and coordinating technical engineering initiatives to ensure projects are completed within budget and according to schedule. Their duties include upholding project standards by researching compliance regulations, developing project implementation plans and adjusting specifications for elements of a project.

Essential Duties & Responsibilities

- Utilizes Sage Estimating for take-off quantities, compile estimate content and put together small change order and TI estimates
- Uses design decision log to track impact of owner changes on estimates between phases (conceptual, DD and GMP), assisting Project Manager
- Helps Project Manager develop appropriate value-oriented options for cost savings or making project more constructible
- Supports subcontractor prequalification
- Helps Project Manager attract and evaluate bids for the project, develop instructions to bidders
- Develops knowledge around environmentally sound practices, consider LEED certification
- Helps meet permit submission requirements such as storm water discharge, site plans, logistic plans (in coordination with Superintendent)
- Ensures plans and specifications are complete and ready to bid and build from
- Develops fundamental understanding of schedule as well as relations between schedule and procurement/submittal process. Help develop practical design and permitting schedules

Organizational Improvement

- Coaches, mentors, and trains others
- Consider storm water management or other certifications

Jobsite Office Responsibilities

- Understands Prime Contract language
- Helps Project Manager draft subcontracts in timely and thorough manner (60-day goal)
- Cleans up all Potential Change Orders monthly and converts to Prime Contract Change Order
- Issues all Subcontract Change Orders within a month of Owner approval
- Owns RFI process from initial identification of issue to closeout
- Owns submittal log and submittal review process, understands key coordination issues for each trade
- Works to perfect delivery schedules with each subcontractor, and monitors compliance
- Tracks unit price work quantities or Time & Material receipts
- Updates and monitors progress against goals
- Notes potential impacts and delays of Owner activities, particularly if PM not on site
- Records minutes for all meetings, including all decisions made and responsibilities
- Provides weekly progress reports via e-mail
- Recognizes safety violations and reports to Superintendent (immediately)
- Supports billing process as requested
- Develops understanding of cost control procedures
- Elevates any issues of concern to Project Manager and Superintendent
- Promptly responds to stakeholder questions and concerns

Jobsite Field Responsibilities

- Checks work in the field for compliance with project documents and submittals
- Identifies non-compliant installations, documents and closes out each issue
- Gains exposure to civil and structural work techniques and methods, learns how things are built

Work Styles and Habits

- Industrious, uses time well
- Recognizes risk
- Sense of urgency
- Strategic thinking skills
- Respectful
- Ethical and honest

Job Requirements

- Bachelor's degree in Construction Management, Engineering, or equivalent.
- 4+ years of related construction experience in scheduling, field supervision, procurement, and knowledge of production throughout all phases of construction.
- Project Management experience.

Special Skills

Proven written and verbal communication abilities; strong overall management, planning, problem-solving and negotiation skills. Delegates work appropriately; proficient using computer applications, specifically Microsoft Office products, Microsoft Project, Procore and Bluebeam.

Certifications and/or Licenses

First Aid and CPR trained, CESCL, and 30 Hour OSHA

Pre-Employment Screening Notice:

This position is classified as *safety-sensitive*. As such, all candidates who receive a conditional offer of employment will be required to undergo a background check **and** a drug screening that includes testing for Cannabis. *Please note:* For non-safety-sensitive roles, our drug screening process does **not** include Cannabis, in alignment with Washington State law.

Compensation & Benefits

- **Salary Range:** \$95,000-\$120,000 (DOE), with annual bonus opportunity based on company and individual performance.
- **Location:** Gig Harbor
- **Benefits:** Medical, Dental, Vision, Life Insurance, 401 (k), 401 (k) matching, FSA, HSA, Tuition Reimbursement, Referral Program, Employee Discount, Professional Development Assistance, PTO, Bonus Pay
- **PTO:** 108 hours of paid-time off (combined vacation and sick leave) per year
- **Paid Holidays:** 8 paid company holidays

For more information about The Rush Companies, go to: www.therushcompanies.com

Equal Opportunity & Drug-Free Employer

Disclaimer: This job description is only a summary of the typical functions of the job, not an exhaustive or comprehensive list of all possible job duties and responsibilities.